



Advertisement No. 955(A) Dated 08/03/2019

REQUIRED

Applications with complete bio-data are invited for filling-up the under mentioned posts of 3rd grade (Technical & Non-Technical) under RIMS, Ranchi, An autonomous institute under Government of Jharkhand.

A. Description of Posts

| Sl. No. | Name of Posts | Pay level as per 7 th pay | No. of Posts | UR | ST | SC | BC-I | BC-II | EWS |
|---------|-------------------------------|--------------------------------------|--------------|----|----|----|------|-------|-----|
| 1 | Bus Driver | Level-2 | 01 | | | | | | |
| 2 | Statistical Assistant | Level-2 | 01 | | | | | | |
| 3 | Medical Social Worker(Female) | Level -7 | 01 | | | | | | |
| 4 | Modeller | Level-5 | 01 | | | | | | |
| 5 | Lady Superintendent | Level-6 | 01 | | | | | | |
| 6 | Gas Mechanic | Level-4 | 01 | | | | | | |
| 7 | EEG Technician | Level-4 | 01 | | | | | | |
| 8 | Isotope Scanner | Level-4 | 01 | | | | | | |
| 9 | Senior Radiographer | Level-6 | 01 | | | | | | |
| 10 | Senior X-ray Technician | Level-6 | 01 | | | | | | |
| 11 | Radio Mechanic | Level-4 | 01 | | | | | | |
| 12 | X-ray Mechanic | Level-4 | 01 | | | | | | |
| 13 | Museum Care Taker | Level-2 | 01 | | | | | | |
| 14 | Audio Visual Technician | Level-4 | 01 | | | | | | |
| 15 | Tailor | Level-2 | 01 | | | | | | |
| 16 | Secretary to Dean | Level-7 | 1 | | | | | | |
| 17 | Heavy Vehicle Driver | Level-4 | 03 | 2 | 1 | | | | |
| 18 | Librarian | Level-6 | 05 | 3 | 1 | | 1 | - | - |
| 19 | Assistant Librarian | Level-4 | 02 | 1 | 1 | - | - | - | - |
| 20 | Junior Medical Record Officer | Level-6 | 02 | 1 | 1 | - | - | - | - |
| 21 | Artist | Level-4 | 02 | 1 | 1 | - | - | - | - |
| 22 | ECG Technician | Level-6 | 07 | 4 | 1 | 1 | 1 | - | - |
| 23 | Radiographer | Level-5 | 06 | 3 | 1 | 1 | 1 | - | - |
| 24 | Ventilator Technician | Level-4 | 03 | 2 | 1 | - | - | - | - |
| 25 | Perfusionist | Level-4 | 03 | 2 | 1 | - | - | - | - |
| 26 | Radiotherapy Technologist | Level-6 | 03 | 2 | 1 | - | - | - | - |
| 27 | Dental Mechanic | Level-4 | 10 | 4 | 3 | 1 | 1 | 0 | 1 |
| 28 | Dental Hygienist | Level-4 | 05 | 3 | 1 | | 1 | | |
| 29 | Dark Room Assistant | Level-4 | 02 | 1 | 1 | | | | |
| 30 | Driver | Level-2 | 12 | 5 | 3 | 1 | 1 | 1 | 1 |

Rule of reservation is not applicable as per Govt. guidelines.

| | | | | | | | | | |
|----|----------------------------------|---------|----|----|----|---|---|---|---|
| 31 | Pharmacist | Level-5 | 02 | 1 | 1 | - | - | - | - |
| 32 | Dresser | Level-1 | 10 | 4 | 2 | 2 | 0 | 1 | 1 |
| 33 | OT Assistant | Level-4 | 18 | 7 | 5 | 2 | 1 | 1 | 2 |
| 34 | Laboratory Technician | Level-5 | 33 | 14 | 13 | 3 | 0 | 0 | 3 |
| 35 | Receptionist | Level-5 | 3 | 2 | 1 | - | - | - | - |
| 36 | Physiotherapist | Level-6 | 3 | 2 | 1 | - | - | - | - |
| 37 | Occupational Therapists | Level-6 | 1 | | | | | | |
| 38 | Assistant Nursing Superintendent | Level-7 | 6 | 3 | 1 | 1 | 1 | - | - |

B. Horizontal reservation PWD(Orthopaedic only)-06, Female-07, Sports person-03

C. Eligibility Criteria

1. Bus Driver

i. **Essential Qualification:**

Matriculation + Heavy vehicle License with at least five years' experience of Bus Driving or Heavy vehicle driving preferably Bus driving.

2. Statistical Assistant

i. **Essential Qualification:** M. Stat / M.Sc. in Statistics / Math/ Economics with at least two years' experience in a Govt. recognized institute for statistical work in Medical / Research related work.

3. Medical Social Worker (Female)

i. **Essential Qualification**

MA in Sociology/ MSW with at least Two years' experience in Medical social work in a recognized institute.

4. Modeller

i. **Essential Qualification:** Diploma/Certificate in fine Modelling from recognized institution or Matriculation with 5 years' experience in concern department of a medical college/Institution.

ii. **Desirable Qualification & Experience**

Degree in graphic design in education media & communication.

5. Lady Superintendent

i. **Essential Qualification:** Graduate from recognized institute /University/Diploma in housekeeping /State management with atleast Two years' experience in handling hostels in Government Organization.

6. Gas Mechanic

i. **Essential Qualification:** 10+2 in Science with 5 years' experience in Gas pipe line system in a 500 bedded hospitals or ITI diploma with apprenticeship in fitter / mechanical engineering with 3-year experience in medical gas pipe line system.

7. EEG Technician

i. **Essential Qualification**

a. 10+2 with Science Diploma in EEG Technician Course with atleast Two years' experience in EEG in 500 bedded Hospital.

b. Candidate must be registered in state Para Medical council.

8. Isotope Scanner

i. **Essential Qualification :** 10+2 with Science in recognised board, and two years Radiation therapy technologists course, or equivalent, based on the minimum course content prescribed by the competent authorities (presently AERB) from a recognised institution with in-field training in Radiotherapy or B.Sc (Hons) (3 years course) in Radiotherapy/Radiology from Recognized University/Institution or Diploma in Radiotherapy/Radiology from a recognized institution with 2 years' experience

ii. **Desirable Qualification & Experience**

Ability to use Computers-Hands on experience in office application, spread sheets and presentations.

9. Senior Radiographer

i. **Essential Qualification:** 10+2 with Science and Diploma in Radiographic Tech with 01 Year experience of Radiographic or B.Sc Hons in Radiography from a recognized university.

ii. **Desirable Qualification & Experience**

At least Three years' experience as Radiographic Technician in a Hospital.

10. Senior X-ray Technician

i. **Essential Qualification:** 10+2 with Science and Diploma in Radiographic Tech. with 01 Year experience of Radiographic or B.Sc Hons in Radiography from a recognized university

ii. **Desirable Qualification & Experience**

At least 2 years' experience as X-Ray Tech. in a 500 bedded hospital.

11. Radio Mechanic

i. **Essential Qualification:** Matriculation with ITI in Electronic course or Radio Technic with at least 2 years' experience in a 500 bedded hospital.

12. X-ray Mechanic

i. **Essential Qualification:** Matriculation with ITI in Mechanic course or Diploma in mechanical engineering with at least 2 years' experience in a 500 bedded hospital

13. Museum Care Taker

i. **Essential Qualification:** Degree in Museology or B.Sc with Zoology & two years' experience of handling a Museum at recognized Institute.

14. Audio Visual Technician

i. **Essential Qualification:** B.Sc (Hons)/BE in electronics or Diploma with one year experience in audio visual communication

ii. **Desirable Qualification & Experience:** Handling with Multimedia Projector.

15. Tailor

i. **Essential Qualification :** Matriculation with three years as Tailor or Certificate of ITI in Tailoring Course

ii. **Desirable Qualification & Experience**

Experience of Stitching of various type of cloths

16. Secretary to Dean

i. **Essential Qualification :** Degree from a recognised University.

Skill Test Norms:

Dictation -10 minutes@100WPM

Transcript -40Minutes English English or 55 Minutes Hindi on a Computer

ii. **Desirable:**

Diploma/Certificate in Secretarial Practice from a recognised Institute.

Excellent command over hindi and English.

17. Heavy Vehicle Driver

i. **Essential Qualification :** Master Degree/Bachelor Degree in Library Science or Library and information sciences from a recognized university/Institute at least five years' experience of Bus Driving or Heavy vehicle

18. Librarian

i. **Essential Qualification:** Master Degree/Bachelor Degree in Library Sciences or Library and Information service from a recognised University/Institute with at least five Years' experience of Library/Assistant Library.

19. Assistant Librarian

i. **Essential Qualification :** Master Degree/Bachelor Degree in Library Science or Library and information Service from a recognized university/Institute with at least three Years' experience of Assistant Library.

20. Junior Medical Record Officer

i. **Essential Qualification :** 10+2 (Science) from a recognized board with at least 6 month Diploma/Certificate course in Medical Record keeping from a recognized Institute.

ii. **Desirable Qualification & Experience**

At least three years' experience of Medical Record keeping in Hospital setup.

Ability to use computers hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.

21. Artist

i. **Essential Qualification:** Diploma/Certificate in Fine Arts/Commercial Arts / Modelling from a recognized Institution.

Degree in Graphic Design, Preferably qualification in education, media and communication

ii. **Desirable Qualification & Experience**

At least three years' experience of Art, Graphic Design in hospital

22. ECG Technician

i. **Essential Qualification:** 10+2 with Science with Diploma in ECG Technician Course with at least Two years' experience in ECG in 500 bedded Hospital

Candidate must be registered in State Para Medical council

23. Radiographer

i. **Essential Qualification:** 10+2 with Science and Diploma in Radiographic Tech. and 01 Year experience of Radiographic or B.Sc Hons in Radiography from a recognized university atleast One year experience as Radiographic Technician in a 500 bedded Hospital

24. Ventilator Technician

i. **Essential Qualification :** Matric/Diploma in OT Assistant atleast 5 years' experience in 500 bedded hospital.

Candidate must be registered in State Para Medical council

Preference will be given with two years' experience in handling with patients facing respiratory problems.

25. Perfusionist

i. **Essential Qualification :** B.Sc Degree from recognized University at least 5 Years' experience in Perfusion Technology in hospital.

Certificate in Perfusion Technology (Awarded by recognized Institution)

26. Radiotherapy Technologist

i. **Essential Qualification:** B.Sc. in Radiotherapy/Radiology from a recognized University/ Institute atleast At least 5 years' experience in 500 bedded hospital Diploma in Radiotherapy/Radiology from a recognized institution with 2 years' experience

ii. **Desirable Qualification & Experience**

Ability to use Computers-Hands on experience in office applications, spread sheet and presentation.

27. Dental Mechanic

i. **Essential Qualification:** Matriculation or equivalent from a recognized University with Diploma/Certificate from a recognized institution Mechanic or Maxillo-facial prosthesis. A Candidate be registered in Dental council.

ii. **Desirable Qualification & Experience**

Experience in a Dental Mechanic in at least five years' experience.

28. Dental Hygienist

i. **Essential Qualification:** Matriculation or equivalent from a recognized University Diploma/Certificate from a recognized institution Mechanic or Maxillo-facial prosthesis Candidate be registered in Dental council.

29. Dark Room Assistant

- i. **Essential Qualification :** Matriculation or its equivalent from a recognized institute.
Diploma in Radiography from a 500 bedded hospital /Institution.
- ii. **Desirable Qualification & Experience**
At least two years experience as Dark Room Assistant.

30. Driver

- i. **Essential Qualification :** Matriculation with L.M.V driving License
- ii. **Desirable Qualification & Experience**
At Least five years' experience of driving light vehicle in a Organization hospital.

31. Pharmacist

- i. **Essential Qualification :** Matric/Diploma in Pharmacy with I.Sc
A Candidate must be registered in State pharmacy council.
- ii. **Desirable Qualification & Experience**
At least 5 years' experience in 500 hundred bedded hospital.

32. Dresser

- i. **Essential Qualification:** Matric/Diploma in Dresser Course
Candidate must be registered in State paramedical council.
- ii. **Desirable Qualification & Experience**
At least 5 years' experience in 500 hundred bedded hospital

33. OT Assistant

- i. **Essential Qualification :** Matric/Diploma in OT Assistant
Candidate must be registered in State paramedical council.
- ii. **Desirable Qualification & Experience**
At least 5 years' experience in 500 hundred bedded hospital

34. Laboratory Technician

- i. **Essential Qualification :** Matric/Diploma/Degree Course in Medical Lab Technician
Candidate must be registered in State paramedical council.
- ii. **Desirable Qualification & Experience**
At least 5 years experience in 500 hundred bedded hospital

35. Receptionist

- i. **Essential Qualification :** Bachelor degree in Mass Communication/Hospital Administration/ Hospitality Management
- ii. **Desirable Qualification & Experience :** Experience in public Relation/Publication/Printing/Publishing.
Exposure to working on Personal Computer.

36. Physiotherapist

- i. **Essential Qualification:** 10+2 in Science (Physics, Chemistry and Biology)
Bachelor's Degree in Physiotherapy from Recognized Institute / University
- ii. **Desirable Qualification & Experience**
2 Years' experience
Registered with the Physiotherapy Council.

37. Occupational Therapists

Essential Qualification: 10+2 in Science (Physics, Chemistry and Biology)

- i. Bachelor's Degree in Occupational Therapy from Recognized Institute / University
- ii. **Desirable Qualification & Experience**
2 Years' experience Registered with the Occupational Therapy Council.

38. Assistant Nursing Superintendent

- i. **Essential Qualification:** B.Sc Nursing (4 Years) from a recognized Institute/University
B.Sc (Post-Certificate) or equivalent such as B.Sc Nursing(Post -Basic) (2 Year course) from a recognized institute/university.
A Candidate should be registered with the Indian Nursing Council / State Nursing Council
- ii. **Desirable Qualification & Experience**

Six years of experience as staff Nurse Staff Grade-II in minimum 500 bedded hospital/healthcare organization after obtaining Degree or equivalent from a recognized University/Institution.

MSc (Nursing) from a recognized institute university.

Ability to use Computers-Hands on experience in office application, spread sheets and presentations.

D. The Maximum age limit will be as follows:

| | Normal | For Handicapped Persons |
|---------------------------------|---------------|--------------------------------|
| Unreserved(UR)/EWS | 35years | 40 years |
| BC-I & BC-II | 37years | 42 years |
| Female(UR, BC-I, BC-II) | 38years | 43 years |
| SC/ST(Male & Female) | 40years | 45years |

In case of ex-servicemen – The maximum age limit determined above shall be relaxed upto 05 years in respective category.

The age shall be determined as on 31-12-2018.

INSTRUCTION FOR THE CANDIDATES

1. Complete application in prescribed Performa, with bio-data in all respects, signed by the candidate, should reach in the office of the Director, Rajendra Institute of Medical Sciences, Ranchi-834009 on/or before 30-04-2019 till 5.00PM by Registered/Speed Post only. After the due date and time (i.e 30-04-2019 till 5.00PM) applications or any other documents shall not be accepted. The institute shall not be responsible for postal delay.
2. The envelope should be super scribed with the post applied for.
3. Separate applications should be sent if the candidate is applying for more than one post in separate envelope.
4. The discipline/subject for which the application(s) is/are being submitted needs to be indicated clearly.
5. Self attested photocopies of the mark sheets of all examinations, certificate(s) of educational qualifications, Caste certificate & all testimonials showing experience etc. and one self attested passport size photographs should be attached with the application form.
6. Incomplete application will not be considered.
7. The period of probation is two years for all posts from the date of their joining.
8. Reservation of Post: Reservation of posts wherever applicable, are on the basis of reservation roster for the state level post with resolution No.- 1433 dated 15-02-2019 issued by the Department of Personnel, Administrative Reforms & Rajbhasa, Government of Jharkhand.
9. The candidates who are employed at RIMS and whose remunerations are paid directly by the RIMS administration will have the benefit of age relaxation for one year for each completed year.
10. In case of All thing being equal, the local resident of Jharkhand will have the reference as contained in resolution No. 9567 dated 11-11-2016 of the Department of Personnel, Administrative Reforms & Rajbhasa, Government of Jharkhand.
11. Employees of Government or Semi-government departments should apply through proper channel. However advance copy shall also be accepted provided proof of seeking No Objection Certificate from the employer is annexed with the application.
12. The candidate must be a citizen of India.
13. Reservation roster as per Jharkhand Government Rules is applicable.
14. Director, RIMS, Ranchi reserves the right to reject all or any application without assigning any reason.

15. The candidate must enclose Bank Draft in favour of "Director, Rajendra Institute of Medical Sciences, Ranchi PAYABLE AT RANCHI." The amount of bank draft : (i) for General, BC-I, BC-II Rs. 600/- (Rs. Six Hundred Only) & for SC & ST candidates Rs. 150/- (Rs. One Hundred Fifty Only), which is non refundable in any case.

16. Canvassing in any form and /or bringing in any influence will be treated as disqualification.

17. The benefit of reservation shall be given only to the resident of Jharkhand and the certificate to that effect should and must be issued by the competent authority (ies) of Jharkhand state.

18. The candidate shall not be allowed to join the service of RIMS, Ranchi unless he/she is relieved from previous organization.

19. If any information/ document given by candidate in application form is found to be false and forged, candidature will be cancelled or service will be terminated.

20. Director RIMS, Ranchi reserved right to cancel this advertisement at any time as per exigency.

21. All disputes shall lie in jurisdiction of Ranchi.

22. The number of Vacancy may increase or decrease according to the situation of necessity.

23. Advertisement also available on website www.rimsranchi.org . Prescribe Application Format is as under:

APPLICATION FORMAT

Advertisement No.

Application for the post of **at Rajendra Institute of Medical Sciences, Ranchi-09.**

PHOTO

1. **APPLICANT'S NAME** (In block letters) : -----

2. **FATHER'S/HUSBAND'S NAME** (In block letters):-----

3. **DATE OF BIRTH** :-----

4. **SEX**----- 5. **NATIONALITY** -----

6. **RELIGION** :----- 7. **CATEGORY** (Write whether Category out of Gen/ST/SC/BC-I/BC-II)-----

8. **ADDRESS** (Including Pin Code No., Mobile No. & Email)

i. **CORRESPONDENCE**: -----

ii. **PERMANENT** :-----

9. **EDUCATIONAL QUALIFICATIONS** (Starting from matriculation) :

| S.No. | Examination (s) passed | Name of College/ Institute | Board/University | Yr. of Passing with marks(%) | No. of attempts |
|-------|------------------------|----------------------------|------------------|------------------------------|-----------------|
| | | | | | |

10. **WORK EXPERIENCES:**

| S.No. | Institute/Organisation | Post held | From | To | Total duration |
|-------|------------------------|-----------|------|----|----------------|
| | | | | | |

11. **Registration No.:** CENTRAL / STATE COUNCIL (Attached proof), if any: -----

12. **DETAILS OF APPLICATION FEE:** Bank Name & Branch ----- D.D. No. with Date----- Amount -----

13. **LIST OF SELF ATTESTED COPIES OF TESTIMONIALS WITH PAGE NO OF ENCLOSURES:** -----

14. **DECLARATION:**

I,.....S/o, W/o.....do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, I hereby convey my consent for cancellation of my candidature.

Place:

Date:

Signature of the Candidate

Abhijit
Director, 7/3/19

Rajendra Institute of Medical Sciences,

Bisw
07/3/19 *7/3/19*
Ranchi.

