

# RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI

Advertisement No. 154 Dated 10-01-18

## REQUIRED

Application with complete bio-data are invited for filling up the under mentioned post in Rajendra Institute of Medical Sciences, Ranchi an autonomous institution under Government of Jharkhand on contract basis.

Name of the Post	No. of Post	Category
Internal Financial Advisor	01	Un-reserved

### Internal Financial Advisor:

#### ELIGIBILITY:-

##### **Essential:**

1. Practical and adequate knowledge for discharge of duty related to finance or Accounts.
2. Those officer(s) from State Govt. or Central Govt.-panels and not below the rank of Senior Deputy Accountant General.
3. Retired persons below the age of 62 years may also apply.
4. Personal from Military services shall be given preference.

### **Pay-Scale & other allowances for Internal Financial Advisor:**

1. Retired person eligible for the post will get “last pay drawn minus Pension and other admissible allowances”. As per Jharkhand Govt. rules.
2. Working Service person of State Govt. Central Govt. or Semi Govt. services will get the pay equal to his/her last pay.

#### INSTRUCTION FOR THE CANDIDATES

1. Complete application with Bio-data in all respects, signed by the candidate should reach the office of the Director, **Rajendra Institute of Medical Sciences, Ranchi-834009 on/or before 25.01.18 till 5.00PM by Registered/Speed Post only**. After the due date and time (i.e.25-01-18 till 5.00 PM) applications or any other documents shall not be accepted. The institute shall not be responsible for any postal delay.
2. The envelope should be super-scribed with post applied for.
3. The post for which the application(s) is/are being submitted needs to be indicated clearly.
4. Self attested photocopies of educational qualifications & all testimonials showing experience etc. and one self attested passport size photograph should be attached with the application form.
5. Incomplete application will not be considered.
6. Employees of Government or Semi-government departments should apply through proper channel. However advance copy shall also be accepted provided No Objection Certificate from the employer is annexed with the application.
7. The candidate must be a citizen of India.
8. No TA/DA will be given to the candidates if called for interview.
9. Canvassing in any form and /or bringing in any influence will be treated as disqualification.
10. Maximum age limit : as on 25-01-2018. Age limit not exceeding 62 years.
11. The selection of the candidate will be from merit list prepared which shall remain valid for one year or till the next advertisement whichever is earlier. The Candidate(s) selected & not joining within the stipulated time period, the candidature will be rejected and the next person from merit list shall be given the appointment letter and the process shall continue.
12. The candidate shall also be allowed to join if he/ she shall furnish the certificate of lien or deputation from their present employer, specifying the duration of lien or deputation.
13. Director RIMS, Ranchi reserves the right to modify or cancel the appointment process at any stage.
14. In case of any dispute the matter will be under the jurisdiction of Jharkhand High Court.
15. The selected person will be kept on probation for a minimum period of one year.

Sd/-

Director

Rajendra Institute of Medical Sciences,  
Ranchi

## APPLICATION FORMAT FOR THE POST OF INTERNAL FINANCIAL ADVISOR

Advertisement No.....

Application for the post of ....., at Rajendra Institute of Medical Sciences, Ranchi-09.

01. **APPLICANT'S NAME** (In block letters) : .....

02. **FATHER'S/HUSBAND'S NAME** (In block letters):.....

03. **DATE OF BIRTH** :.....

04. **AGE ON** (25-01-2018) :----- **SEX** ----- **NATIONALITY** -----

05. **RELIGION** : ----- **CATEGORY** (Write whether Category out of Gen/ST/SC/BC-I/BC-II)-----

06. **ADDRESS** (Including Pin Code No., Mobile No. & Email)

i. **CORRESPONDENCE**: .....

ii. **PERMANENT** :.....

07. **EDUCATIONAL QUALIFICATIONS** (Starting from matriculation) :

S.No.	Examination (s) passed	Subject	College/ Institute	Board/University	Yr. of Passing with marks(%)	No. of attempts

08. **EXPERIENCES**:

S.No.	College/Institute/Name of the Department	Post held	From	To	Total duration

09. **LIST OF SELF ATTESTED COPIES OF TESTIMONIALS WITH PAGE NO OF ENCLOSURES**: .....

10. **DECLARATION**:

I,.....do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, I hereby convey my consent for cancellation of my candidature.

Place:

Date:

Signature of the Candidate